



Riviera Utilities 413 East Laurel Avenue Foley, AL 36536

Employment Application-Please Print Job Title Applied for: _____

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Driver's License Number _____ Desired Salary \$ _____

- 1. Are you a citizen of the United States? YES NO
- 2. If no, are you authorized to work in the U.S.? YES NO
- 3. Have you ever worked for this company? YES NO
- 4. If yes, when? _____
- 5. Check the location you prefer: Foley Daphne Either

Education

High School: _____ Address: _____
Did you graduate? YES NO Diploma: _____

College: _____ Address: _____
Did you graduate? YES NO Degree: _____

Trade School: _____ Address: _____
Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Employment History

Explain any gaps in your employment, other than those due to personal illness, injury, or disability: _____

Have you ever been fired or asked to resign from a job? _____ If yes, please explain: _____

What job-related organizations (professional, trade, etc.) do you belong? _____

Summarize any special training, skills, licenses, and/or certificates that may assist you in performing the job for which you are applying: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge. I also agree that falsified information or significant omissions may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date. I authorize all references to give any and all information concerning my previous employment and education and any pertinent information they may have, personal or otherwise, and release all parties from liability from any damage that may result from furnishing same to Riviera Utilities. I understand that this application is current for up to **180 days** and can only be used for the job title listed on page 1. If I wish to apply for other jobs, I understand that I must submit a separate application. If I am hired, I understand that I am free to resign at any time and Riviera reserves the right to terminate my employment at any time, with or without cause and with or without prior notice. I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.*

Signature: _____ Date: _____

Please Note: Riviera Utilities will not be responsible for lost or late application submissions. Applications may be completed on site or printed from the Riviera Utilities website and submitted in person to our Daphne or Foley office. In addition, applications can be mailed to Human Resources at the main office in Foley:

**Riviera Utilities
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Foley, AL 36536**